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BYLAWS  
of  
ENID ZONE  
LUTHERAN WOMEN'S MISSIONARY LEAGUE  
OKLAHOMA DISTRICT

**ARTICLE I - NAME**

The name of this organization shall be the Enid Zone of Oklahoma District Lutheran Women's Missionary League (hereinafter referred to as LWML) composed of societies and individuals within the congregations of the Enid Circuit of the Oklahoma District of the Lutheran Church--Missouri Synod (hereinafter referred to as LCMS).

**ARTICLE II - OBJECT**

The object of the zone shall be:

- a. to develop and maintain a greater mission consciousness among the women of the Zone LWML - Mission Education - Mission Inspiration - Mission Service;
- b. to encourage and support participation at society, zone, district and LWML levels.
- c. to implement the programs and policies of the District LWML.

**ARTICLE III - MEMBERS**

Section 1

- a. A women's organization within a congregation of the LCMS, on campuses, or in resident homes shall be eligible for membership as societies.
- b. One (1) or more societies affiliated with the District within a congregation, on a campus, in a resident home, or in other settings, shall be considered one (1) unit.
- c. A woman who is a communicant member of an LCMS congregation is eligible for membership in a society.
- d. Women who hold communicant membership in an LCMS congregation may form a society in a setting other than a congregation, a campus, or a resident home upon approval of District.
- e. Individual membership is available to a woman who is a communicant member of an LCMS congregation, with or without a society. Individual membership is not considered a society or a unit.

Section 2

- a. A society or individual may join the District by making application to the District President.
- b. A society or individual may sever membership with District by submitting a written resignation to the zone President or the District President. This withdrawal shall be acted upon at the next called session of the District Board of Directors

**ARTICLE IV - ZONE ORGANIZATION**

Section 1

Societies shall be formed into zones following LCMS lines as closely as possible. The zones shall:

- a. promote the object of the LWML - Mission Education - Mission Inspiration and Mission Service;

- b. provide geographical areas to facilitate Spring and Fall Events, and special gatherings
- c. conduct Spring and Fall Events annually, host workshops, training sessions and special meetings;
- d. approve the delegates to LWML convention elected by Zone units following in alphabetical order, in the Fall Event preceding the Convention.

Section 2

Zones shall be united to form the District LWML which shall be under LCMS District guidelines.

**ARTICLE V - ZONE EVENTS & CONVENTION REPRESENTATION**

Section 1

A zone Fall Event shall be held annually for the purpose of Bible study, sharing objectives and programs of LWML, for fellowship and for transacting the business of the zone.

- a. The voting assembly of the rally shall be three (3) certified delegates from each unit having 20 members or less and one (1) certified delegate for for each additional 10 unit members or a major fraction thereof.
- b. Each certified delegate shall have a certified alternate.
- c. In the event neither the delegate nor the alternate is able serve, another member of the same unit may serve as delegate upon certification by  
the  
President of a society in that unit.
- d. One third (1/3) of affiliated units shall constitute a quorum.
- e. The pastor of the host unit shall be advisor for the event.
- f. The offering for mites shall be remitted to the District Financial Secretary.

Section 2

The voting assembly of the District Convention which is held biennially in even-numbered years shall be:

- a. three (3) certified delegates from each unit having 20 members or less and one (1) certified delegate for each additional 10 unit members or major fraction thereof.
- b. Each certified delegate shall have a certified alternate.
- c. The credentials of certified delegates and alternates shall be in the hands of the registration chairman at least four (4) weeks prior to the convention.
- d. In the event neither the delegate nor the alternate is able to serve, another member of the same unit may serve as delegate upon certification in writing by the President of a society in the unit and upon presentation to the convention registrar.

Section 3

Zone voting representation at LWML conventions which are held biennially in the odd-numbered years shall be:

- a. one (1) elected delegate from each zone having 10 or fewer units and one (1) elected delegate for each additional 10 units or major fraction thereof, as of January 1 preceding the convention.
- b. Each elected delegate shall have an elected alternate.
- c. The name of the delegate and the alternate shall be presented to the District President for certification six (6) months prior to convention.
- d. In the event neither the delegate nor the alternate is able to serve, a member of the same zone may serve as delegate upon certification in writing by the District president and presentation to the convention registrar.

Section 4

A member of the voting assembly shall vote in one (1) capacity only. Proxy votes are prohibited.

Section 5

A majority of the registered voting assembly shall constitute a quorum.

Section 6

A person nominated for an office cannot be a teller for the election process.

**ARTICLE VI - OFFICERS and ELECTIONS**

Section 1

The elected officers shall be:

- President
- First Vice President
- Second Vice President
- Secretary-Treasurer

Section 2

- a. The elected officers shall be elected at the zone Fall Event and serve a term of two (2) years or until a successor is elected, and shall be eligible for one (1) re-election. These officers shall assume their duties immediately following the Fall Event. Outgoing officers will work with newly elected officers to insure smooth transition prior to the Fall District Board Meeting.
- a. The election of officers shall be as follows:
  - 1. The President and the First Vice President shall be elected in even years;
  - 2. The Second Vice President and the Secretary-Treasurer shall be elected in odd years.
  - 3. A majority vote shall elect.
  - 4. In the event that there are three (3) or more candidates for office and a majority vote has not been reached after two (2) ballots have been cast, the candidate with the lowest number of votes shall be removed from each successive ballot.

**ARTICLE VII - DUTIES OF OFFICERS**

Section 1

The Zone President shall:

- a. be a voting member of the District Board of Directors;
- b. preside at Zone Events and special meetings and be program director of these events;
- c. be Zone Reporter;
- d. relay to the District Board of Directors a specific date, town and host society for the zone Spring and Fall Events and workshop;
- e. provide a name for pastoral counselor candidate from her zone to the District Board of Directors;
- f. be authorized to send monies to the District Financial Secretary in case of vacancy in the office of secretary – treasurer;
- g. appoint three (3) members to the Zone Nominating Committee yearly.

Section 2

The Zone First Vice President shall:

- a. perform the duties of the office of the president in the absence or at the request of the president;
- b. serve as President in the event of an emergency or unexpected vacancy in the office of the President until the next Fall Event;
- c. encourage active participation and provide materials and suggestions for service projects, such as Lutheran World Relief, Orphan Grain Train, and mite boxes;
- d. attend or send a representative to District leadership events, and;
- e. Utilize materials and information from these events to encourage and equip each LWML member to grow in leadership and service to our Lord.

Section 3

The Zone Second Vice president shall:

- a. perform the duties of the office of the president in the absence of the President and First Vice President, or at the request of the president;
- b. attend meetings to prepare for Bible studies which were provided by the District Christian Growth Committee for a Fall or Spring Event or workshop;
- c. solicit and present mission project/mission grant ideas for the District Convention to the Zone President and to the District Vice President for Gospel Outreach.

Section 4

The Zone Secretary-Treasurer shall:

- a. record the minutes of meetings and forward a copy to the District President, the Zone President and societies in the zone;
- b. Insure that the offering and all remaining monies from Spring/Fall Event registration are remitted to the district Financial Secretary. The Zone does not maintain an active treasury.

**ARTICLE VIII -NOMINATIONS**

A zone member shall be elected at the Fall Event in even-numbered years to represent her zone on the District Nominating Committee.

**ARTICLE IX - APPOINTED PERSONNEL**

The appointed personnel shall be Archivist-Historian and Public Relations Chair. The Zone President shall appoint additional personnel as needed.

Section 1

The appointed personnel shall:

- a. be appointed by the zone president
- b. serve a term of two (2) years or until their successors are appointed;
- c. be directly responsible to the president.

Section 2

The Zone Archivist-Historian shall:

- a. compile and maintain a history of the Zone.

### Section 3

The Public Relations Chair shall:

- a. assist the Zone President with publicity of Zone Events;
- b. work as liaison for communications between Zoned and District.

## **ARTICLE X – NOMINATING COMMITTEE**

The Zone Nominating Committee shall:

- a. submit a roster of candidates for each office to be filled;
- b. obtain the consent of the candidates to serve;
- c. prepare an alphabetized slate of candidates for each office;
- d. prepare ballots with names listed in alphabetical order for each office.

## **ARTICLE XI - VACANCIES**

### Section 1

Should a vacancy occur in the office of Zone President, the First Vice President shall assume that office immediately and retain it until the next Fall Event. She shall be eligible for election to a regular term.

### Section 2

Should a vacancy occur in any other elected office, the President may appoint a replacement to serve until the next Fall Event. She shall be eligible for a regular term.

## **ARTICLE XII - FINANCES**

### Section 1

- a. Mite offerings in societies shall be gathered, using Mite Boxes or other means.
- b. Mite offerings shall be remitted to the District Financial Secretary monthly, if possible, but not less than quarterly.
- c. Offering at Spring/Fall Events is remitted to the District Financial Secretary following the event
- d. LWML Convention Delegate Fund money is remitted by societies to the District Financial Secretary annually based on membership.

## **ARTICLE XIII - PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of ROBERT'S RULES OF ORDER NEWLY REVISED shall govern the proceedings of the zone in all cases to which they are applicable and in which they are not inconsistent with the bylaws, guidelines or Christian principles.

## **ARTICLE XIV - AMENDMENTS**

These bylaws may be amended by two-thirds (2/3) vote of the members present and voting in a Zone Event.